POSITION DESCRIPTION

Associate Vice President for International Programs
University of Minnesota

Applications and nominations are invited for the position of Associate Vice President for International Programs, University of Minnesota. The Associate Vice President promotes and supports the global dimensions of teaching, research, and engagement in all colleges and coordinate campuses of the University. Reporting to the Senior Vice President for System Administration, s/he works with the President, Senior Vice Presidents and Vice Presidents, Chancellors, Deans, and faculty on all campuses to create global opportunities and programs. The Board of Regents has recently approved a long-term strategic positioning plan that includes establishing a task force to “forge an international university.”

The University of Minnesota, with its four campuses, ranks among the most prestigious public research universities in the United States and gives high priority to international programs and the global competency of its faculty, staff, and students on all campuses. It is a very comprehensive state and land-grant institution, with a strong tradition of education, research, and public engagement by its scholars of international reputation. The Twin Cities campus has an enrollment of over 50,000 with approximately 4,500 international students and scholars and 1,689 students in education abroad programs. In addition to its extensive undergraduate programs, forty percent of degrees awarded on the Twin Cities campus are graduate and first-professional degrees. There are distinctive coordinate campuses at Crookston, Duluth, and Morris, and an academic campus center at Rochester, Minnesota. Each of the coordinate campuses has international programs and services reflecting its own mission.

The University of Minnesota is engaged in a range of international activities that add significant strength to its position as a leading research university. All colleges and campuses of the University are internationally engaged and programs span the undergraduate, graduate, and professional curricula. The University possesses an exceptionally broad array of resources to address pressing global issues that often require interdisciplinary approaches. The Associate Vice President will provide leadership to global education initiatives at the University in several areas, supported by University resources and structures to facilitate these initiatives.

The University’s strategic plan calls for a coherent vision and strategy to draw upon the unique interdisciplinary excellence and international expertise of its faculty and staff. The Associate Vice President will work with the deans, faculty, and academic units to incorporate additional global dimensions into disciplinary and interdisciplinary teaching, research, and engagement initiatives. S/he will collaborate with colleges to support the international components of their academic programs, assist in making connections with appropriate resources, and provide leadership for major cross-cutting initiatives. University resources will be provided to establish major initiatives on key global issues.

A University task force is currently preparing recommendations on developing a strategy to most effectively leverage, stimulate, and coordinate international research and globally informed
teaching and public engagement programs with selected partners in other countries. It will address strategies for building strategic international partnerships with universities and institutions, expansion of study abroad and international scholarly exchanges, and internationalization of the curriculum. The Associate Vice President will have a significant role in initiating and enabling the priorities and projects established through this strategic positioning process.

To move this agenda forward, the University counts on the resources and expertise of the Office of International Programs (OIP). Reporting to the Associate Vice President, OIP provides programs and services toward “preparing global citizens,” and together with the Associate Vice President will have a critical role to play in the goal of the University of Minnesota to become one of the top three public universities in the world. With 80 full-time staff, OIP comprises the following units:

Office of International Programs (system-wide programs and services)
Center for Advanced Research on Language Acquisition (CARLA, Title VI center)
China Center
International Student and Scholar Services (ISSS)
Learning Abroad Center (LAC)

www.international.umn.edu

The Associate Vice President will be expected to represent the University at various boards and councils including the Midwest Universities Consortium for International Activities (MUCIA) and the Senior International Officers Group of the Committee on Institutional Cooperation (CIC), and is expected to be active in professional and academic associations. S/he will also work closely with the University of Minnesota Foundation, private foundations, and individual donors to generate external funding.

The successful candidate will be a visionary leader who is an internationally recognized scholar with a record of working successfully in a variety of settings and with people from a range of disciplines within and beyond his or her own institution or organization. S/he will have a broad knowledge of higher education and global issues, will value and understand student programs involved in global education, and will have demonstrated success in obtaining external funding from grants, contracts, or development initiatives.

**Minimum Qualifications:**

- Ph.D. or comparable terminal degree.
- Scholarly record of excellence in teaching and research commensurate with an appointment in a relevant academic unit.
- Significant research, teaching, outreach, or institution-building experience abroad.
- Demonstrated ability to work with a multicultural and international clientele.
- Leadership and administrative experience with broad understanding of global issues which are necessary in leading international programs.
**Desired Qualifications:**

- Excellence and depth and quality of experience with respect to the qualifications mentioned above.
- Ability to encourage creativity and innovation.
- Experience in analyzing policy and advocating policy change.
- Leadership, management, and advocacy skills to promote global programs on and off campus.
- Ability to work collaboratively with colleagues from a wide range of programs and backgrounds and facilitate collaborative processes and initiatives.
- Appreciation of student services and issues involved in managing international programs in a higher education context.

**Appointment:** The Associate Vice President position is a full-time, renewable, 12-month senior academic administrative position. A secondary faculty appointment and tenure are contingent upon prior professional accomplishments. Salary is competitive and commensurate with education and experience. The beginning date is spring 2006 or as soon as possible thereafter.

**Application:** Applications and nominations will be reviewed beginning **December 16, 2005,** and accepted until the position is filled. To apply, please send a letter of application expressing interest in the position and addressing how your record meets the stated qualifications, current vita or résumé, and the names, addresses, telephone numbers, and e-mail addresses of three professional references.

Individuals wishing to nominate candidates should submit a letter of nomination, including the name, present position title, address, telephone number, and email address of the nominee. All nominations and applications will be held confidential and will not be made public without permission of the applicant.

Applications and nominations should be sent to:

Professor Fred Morrison, Search Committee Chair  
c/o Michelle Kuhl, Staff to Search Committee  
Office of the Senior Vice President for System Administration  
110 Morrill Hall  
100 Church Street SE  
Minneapolis, MN 55455  
e-mail: vpintl@umn.edu  
Web site: academic.umn.edu/system/search

*The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.*